



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

MICHAEL LUCKEY
County Administrator

Jessica Holmes
Administrative Secretary

MEMORANDUM



TO: Editors
FROM: Michael Luckey, County Administrator
DATE: February 06, 2026 **REVISED**
SUBJECT: JEFFERSON COUNTY Meetings – Week of February 09, 2026

Monday February 09, 2026	UW Extension Education Committee	8:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Rm 12, Jefferson
	Drainage Board	9:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Fair Advisory Board	7:00 p.m.	Videoconference OR Jefferson County Fair Park 503 N Jackson Ave, Jefferson
Tuesday February 10, 2026	Human Services Board	8:30 a.m.	Videoconference OR Workforce Development 874 Collins Rd, Rm 103, Jefferson
	Jefferson County CJCC Policy Recommendation Subcommittee	12:00 p.m.	Videoconference
	County Board (revised)	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
Wednesday February 11, 2026	Historic Sites Preservation Council	8:30 a.m.	Videoconference
	Blue Spring Lake Management District	6:00 p.m.	Videoconference
	EMS Working Group (Postponed to 2/19/2026)		
Thursday February 12, 2026	Fair Park Committee	8:30 a.m.	Videoconference OR Fair Park Activity Center 503 N Jacson Ave, Jefferson
	Board of Wisconsin PACE Commission	11:00 a.m.	Videoconference
Friday February 13, 2026	Planning & Zoning Committee Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, C1049, Jefferson
	Jefferson County Drug Free Coalition Meeting	10:00 a.m.	Videoconference OR Health & Human Services 1541 Annex Rd, Jefferson
Saturday February 14, 2026	No scheduled county meetings		
Sunday February 15, 2026	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Extension

UNIVERSITY OF WISCONSIN-MADISON

Extension Education Committee Agenda Videoconference (See link at bottom of agenda)

OR

**Jefferson County Extension Office
864 Collins Road, Room 12, Jefferson, WI 53549**

DATE: Monday, February 09, 2026
TIME: 8:30 a.m.
Committee Members: Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from January 12, 2025
7. Communications
8. Review of 2026 Departmental Budget
9. Update on 4-H Associate Position
10. Update on Support Position
11. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Josh Kamps (Regional Crop Educator)
12. Possible Items of Discussion/Agenda Items for Upcoming Meetings
13. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings:
March 9, April 13, May 11, June 8
14. Adjourn

Virtual TEAMS Link

[Join the meeting now](#)

Meeting ID: 240 650 167 874 2

Passcode: Re2YX3UE

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AGENDA
 JEFFERSON COUNTY DRAINAGE BOARD
 Jefferson County Building
 Room C1021, 311 South Center Avenue
 Jefferson, WI 53549
 February 9, 2026
 9:30 a.m

TEAMS MEETING: Meeting ID: 212 882 573 528 0 Passcode: ZU9Ta9Q8

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Approval of minutes
6. Correspondence
7. Citizens present and/or comments
8. Report of the Drains
 - a. Comments from guests**
 - b. Drain 41**
 - Schedule landowners' assessment meeting
 - Attorney Griggs schedule
 - Discussion: location of meeting
 - c. Drains 15 Main, A, B, C, and D**
 - Progress on maintenance work; contractor
 - d. Drain 16**
 - Billing to Badger Solar for Drain Board work
 - e. Drain Board Additions**
 - Update on procedure for invoices and other Drain Board documents placed in District Drain files
9. Finance Report
10. Previous agenda items needing further discussion
11. Any other business as allowed by law
12. Approval of invoices
13. Date for next meeting
14. Motion to adjourn

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Fair Board

AGENDA

Videoconference or
Jefferson County Fair Park – Activity Center
503 N. Jackson Ave Jefferson, WI 53549

Monday, February 9, 2026
7:00 p.m.

Fair Board Members

Kylene Anderson, Lindsay Baneck, Tracy Brandel, Joy Brattlie, Kevin Doherty, Kerry Furlong, Robert Ganzow, Brad Gefvert, Angie Greving, Matt Hanson, Kassidy Hege, Danielle Latsch, Ryan Isaacsen, Carie Pellmann, Heather Reu, Emma Statz, Justin Thom, Dave Zimmerman

- 1) Call to Order
- 2) Roll Call
- 3) Certification of compliance to Open Meetings
- 4) Review and approve minutes of Nov. 4, 2025 meeting
- 5) Public Comment(s)
- 6) Discussion and possible action regarding residency parameters for Junior Exhibitors
- 7) Discussion and possible action on exhibitor ineligibility related to bans or suspensions from other Wisconsin fairs
- 8) Organizational Reports
 - a) Ag Education - Baneck
 - b) Animal Auction - Pellmann
 - c) Concessions/Vendors - Thom
 - d) Entertainment - Ganzow
 - e) Ticketing & Gates - Hanson
 - f) Fairest of the Fair - Latsch
 - g) Sponsorship - Furlong
 - h) Marketing
 - i) Parking/Trailers - Hege
- 9) General Fair Updates - Garvey
- 10) New Business
- 11) Next Meeting – May TBD
- 12) Adjourn

[Join the meeting now](#)

Meeting ID: 223 047 309 130 55

Passcode: Z8Ki9Lu7

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center 874 Collins Rd, Room 103
Jefferson, WI 53549

Date: Tuesday, February 10, 2026, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/85198617061?pwd=kTvqb0liKTuoc3zQjzfgCi1dvCXLLC.1>

Meeting ID: 851 9861 7061

Passcode: 135889

+13126266799 US (Chicago)

Committee Members:

Lund, Kirk (Chair)

Callan, Joan (Vice Chair)

Wineke, Michael

Racanelli, Gino

Ganser, Steve

Abrahamsen, Pam

Braugher, James

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review February 10, 2026, Agenda
5. Public Comment (*Members of the public who wish to address the Board on specific agenda items must register their request at this time.*)
6. Approval of January 13, 2026, Board Minutes
7. Communications
8. Review of the December 2025 Financial Statement
9. Discuss and Approve January 2026 Vouchers
10. Discussion and Possible Action on New 2026 Professional Service Contracts (*CCS Regional Service Array*)
11. Discussion and Possible Action on Budget Carry Over Requests
12. Discussion and Possible Action on Proclamation Recognizing April as Child Abuse Prevention Month
13. Director's Report
14. Adjourn

Next Scheduled Meetings:

Tuesday, March 10, 2026 at 8:30 a.m.

Tuesday April 14, 2026 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

A quorum of the Human Resources Committee is expected to be present at this meeting due to overlapping committee memberships. The Human Resources Committee will not take any official action at this meeting. However, committee members may listen to discussion, gather information, and participate in discussion regarding Human Services Board agenda items that may relate to their responsibilities on the Human Resources Committee

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

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Jefferson County CJCC Policy Recommendation Subcommittee

The Policy Recommendation Subcommittee will work collaboratively to support the Jefferson County CJCC by working on goals or topics identified by the CJCC. The committee will also analyze the Jefferson County justice system processes and performances, as needed.

Subcommittee Members

- Bennett J. Brantmeier Ben.Brantmeier@wicourts.gov
- Michael Luckey MLuckey@jeffersoncountywi.gov
- RaDonna Clark rclark@jeffersoncountywi.gov
- Monica Hall Monica.Hall@da.wi.gov
- Jordan Lippert jlippert@jeffersoncountywi.gov
- Elizabeth McGeary EMcGeary@jeffersoncountywi.gov
- Alan Richter arichter@jeffersonpd.com
- Brent Ruehlow BrentR@jeffersoncountywi.gov
- Cassi Nelson Nelsonc@opd.wi.gov
- Sarah Rogge Sarah.Rogge@wisconsin.gov

TUESDAY, February 10th, 2026, 12:00PM
MEETING HELD VIRTUALLY

***Please note:** *This committee has 10 members designated which places quorum at 6. If we do not have 6 members present, we will not be able to conduct business and will need to recess & reschedule.*

[Join the meeting now](#)

Meeting ID: 244 774 005 842

Passcode: 9cy3ci3H

AGENDA *Note that agenda items may be discussed out of order listed below.

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Review and Approval of Minutes- January 13th, 2026**
5. **Public Comment**
6. **Discussion and possible action regarding Treatment Court Operations.**
 - a. **Residency for Participation**
 - b. **Strategies to increase referrals**
 - c. **EM MOU**
 - d. **Treatment Court MOU**
7. **Next Scheduled meeting:**
Proposed: March 10th, 2026
8. **Adjournment**

(revised)

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY

February 10, 2026

7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room C2063
Jefferson, WI 53549**

[Livestream on YouTube](#)

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**
 - a. Roll Call by County Clerk
2. **PLEDGE OF ALLEGIANCE**
3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
4. **APPROVAL OF THE AGENDA**
5. **APPROVAL OF January 13, 2026 MEETING MINUTES**
6. **COMMUNICATIONS**
 - a. Notice of Public Hearing – Planning and Zoning – February 19, 2026, 6:00 p.m.
 - b. Treasurer’s Monthly Report
 - c. 2027 Budget Calendar (page 1)
 - d. County Board Orientation and Organizational Meeting Dates (page 2)
7. **PUBLIC COMMENT (agenda items)**
COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES
8. **BUILDING & GROUNDS COMMITTEE**
 - a. Resolution - Accepting bids for the LED Interior Lighting Project at Fair Park and amending the 2026 budget (page 3)
9. **EXECUTIVE COMMITTEE**
 - a. Resolution - Designating Official Jefferson County Newspaper for County Board Minutes (page 5)
 - b. Resolution - Urging State Leadership to Enact a Comprehensive, Sustainable Transportation Funding Solution (page 7)
10. **FINANCE**
 - a. Resolution- Amending the Planning and Development Fee Schedule to add a Plat Book Fee and amending the 2026 budget (page 9)
 - b. Resolution- Updating Pool Monitoring Fees and Amending the 2026 Budget (page 10)
 - c. Resolution- Updating Lodging License Categories for the Environmental Public Health Consortium and amending the 2026 Budget (page 12)
 - d. Resolution- Entering into a contract with AVI-SPL for maintenance services and amending the 2026 budget (page 28)
 - e. Resolution- Authorizing the Sale of County-Owned Land to Wangard Property Acquisitions, LLC (ADDENDUM)

11. **LAW ENFORCEMENT & EMERGENCY MANAGEMENT COMMITTEE**
 - a. Resolution - Authorizing Participation in the Wisconsin Statewide Mutual Aid Compact (WiSMAC) (page 30)
 - b. Resolution - Authorizing the Promulgation and Approval of the Jefferson County Emergency Operations Plan (EOP) (page 35)
12. **PLANNING & ZONING COMMITTEE**
 - a. Report (page 38)
 - b. Ordinance – Amending Official Zoning Map (page 39)
13. **APPOINTMENTS BY COUNTY ADMINISTRATOR** (page 41)
 - a. Gino Racanelli to Human Services Board for a three-year term ending on November 1, 2028
 - b. Christine Spangler to the Sheriff’s Civil Service Commission for a five-year term ending on January 1, 2031
14. **PUBLIC COMMENT** (General)
15. **ANNOUNCEMENTS**
16. **ADJOURN**

NEXT COUNTY BOARD MEETING

TUESDAY, March 10, 2026

7:00 P.M.

Historic Sites Preservation Council Agenda

Date: Wednesday, February 11, 2026

Time: 8:30 AM

Council Members: Anthony Gulig, Roger Lindl, Matthew Tracy, Robin Untz

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 277 065 578 433

Passcode: P8zh3t78

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the December 10, 2025 meeting
7. Communications
8. Discussion and Possible Action on Web Map
9. Discussion on Intern Job Description
10. Discussion and Possible Action on Historic Sites Council Vacant Seat
11. Discussion and Possible Action on creation of a One-Sheet used to advertise Historic Sites Designation Opportunities
12. Discussion and Possible Action on Potential Historic Property Applications
13. Potential agenda items for Council's next meeting
14. Next Scheduled Meetings per the 2026 Proposed Meeting Schedule
15. Adjourn

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**BLUE SPRING LAKE MANAGEMENT DISTRICT
Board of Commissioners Meeting
February 11, 2026, 6:00 pm via Zoom**

<https://us02web.zoom.us/j/8466439148?pwd=VRqHpF5I4MmLVjXleYvansXkh49YN.1&omn=89548080751>

**Meeting ID: 846 643 9148
Passcode: 969285**

Agenda

Call to Order– Roll Call

Secretary's Report – Emilia Twelmeyer

- a. Agenda- Approval of agenda for February 11, 2026 Board Meeting
- b. Minutes- Approval of minutes from November 3, 2025 Board Meeting

Public Comments

- **Please be advised per Wisconsin State Statute. 19.84(2), information will be received from the public.**
- **Please state your name and lot # or address when addressing the public.**

Board Meeting Current Business: Paul Cannestra

- a. Dam DNR Open Directives - Brent Miller
 1. Emergency Action Plan
 2. Updated Inspection, Operation and Maintenance Plan
- b. CMOM document for Sanitary System - Mark Nicholson
- c. Boat and Commercial Barge Launch Fee - Bob Soukup

Reports:

- a. Treasurer's Report; Q4 and Year End Financials- Bob Soukup
- b. Operations- Mark Nicholson
- c. Town Report - Rob Martens
- d. County Report - John Kannard

Wrap Up - Paul Cannestra

CLOSED SESSION ITEMS

Adjourn to closed session, to reconvene, pursuant to Chapter 19.85(1)(e) of the Wisconsin Statutes

“Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

Item to be discussed: Village Proposal On Hwy H Force Main

Adjourn

EMS Working Group

Previously scheduled for

2/11/2026 at 9:00 a.m.

POSTPONED TO

2/19/2026 at 8:00 a.m.

Fair Park Committee Agenda

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, February 12, 2026

Time: 8:30 am

Committee members: Curt Backlund, Mark Groose, Libby Hafften, Georgia McWilliam, Blane Poulson, Gary Skalitzky, Brandon White

- 1) Call to Order
- 2) Roll Call (establish a quorum)
- 3) Certification of Compliance with Open Meetings Law
- 4) Review of Agenda
- 5) Public Comment *(Members of the public who wish to address the committee on specific agenda items must register at this time)*
- 6) Approval of January 8, 2026 committee meeting minutes
- 7) Communications
- 8) Discussion of Fair Operations and updates
- 9) Discussion of Fair Park Operations and updates
- 10) Discussion and possible action of Master Plan RFP draft
- 11) Discussion and possible action regarding residency parameters for Junior Exhibitors
- 12) Discussion and possible action on exhibitor ineligibility related to bans or suspensions from other WI fairs
- 13) Old Business
 - a) Discussion of severe weather policy and emergency shelter plans
 - b) UW-Whitewater Economic Impact Study recap
 - c) Discussion and possible action on property acquisition opportunities
- 14) Discussion and possible action on tentative future meeting schedule and agenda items
- 15) Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

- March 12, 2026
- April 9, 2026
- May 14, 2026

PLEASE USE THE LINK BELOW TO JOIN THE MEETING VIRTUALLY

<p>Microsoft Teams Join the meeting now Meeting ID: 227 136 846 874 4 Passcode: v6UR9eE6</p>

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AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

SUBJECT: Planning and Zoning Committee Site Inspections
DATE: February 13, 2026
TIME: 8:00 a.m.
PLACE: Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
7. **Site Inspections for Petitions to be Presented in Public Hearing on February 19, 2026:**

CU2193-26 – Forest Enterprises LLC: Conditional Use to allow for the expansion of the existing landscaping business in an existing A-2 zone at **W8583 Finch Brothers Road** in Town of Lake Mills, PIN 018-0713-2112-000 (47.527 ac).

CU2192-26 – Kosh Commercial LLC: Conditional Use to allow for a building and bathroom expansion for the existing event venue located at **W6760 Pond Road** in Town of Koshkonong, PIN 016-0514-2924-002 (2.554 ac).

R4663A-26 – Allen Carnes: Rezone from A-1 to A-3 to create a 1.0-acre residential lot at **N2824 Hardscrabble Road** in Town of Sullivan, PIN 026-0616-3622-002 (4.992 ac).

R4664A-26 – Marty Foltz: Rezone 1.49-acres (Lot 1) from A-1 to A-3 to create a residential lot south of house at **N3468 Hardscrabble Road** in Town of Sullivan, PIN 026-0616-2442-000 (19.980 ac). Property is owned by Janet F Foltz.

R4665A-26 – Marty Foltz: Rezone 2.8-acre lot from A-1 to A-3 as a farm consolidation (Lot 2) around existing house and outbuildings at **N3468 Hardscrabble Road** in Town of Sullivan, PIN 026-0616-2442-000 (19.980 ac). Property is owned by Janet F Foltz.

CU2191-26 – Bryan & Lindsay Poredos: Conditional Use to allow for a 30' x 40' extensive onsite storage structure in an R-2 zone at **N3628 County Road K** in Town of Jefferson, PIN 014-0614-2312-011 (1.0 ac) & 014-0614-2312-012 (.987 ac).

8. Adjourn

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

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Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Planning & Development Department upon request.



Jefferson County Drug Free Coalition Meeting
Friday, February 13th, 2026
10:00 - 11:30am
1541 Annex Road, Public Health Conference Room
Jefferson County Health and Human Services, Jefferson, WI 53549
OR Join Teams Meeting:

[Join the meeting now](#)

(Meeting ID: 264 688 529 110 39, Passcode: Zq3NE9kZ)

Leadership Team Members

Tyler Prickette – Chair, Britanie Peaslee - Co-Chair, Walter Orzechowski, Michelle Fox, RaDonna Clark, Amber Czech, Kendell Cooper, Vanessa Leaders

Meeting Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with the Open Meetings Laws**
- 4. Public Comment**
- 5. Approval of Minutes from December 12th, 2025 coalition meeting**
- 6. Legislative Breakfast Planning**
- 7. Leadership Updates**
- 8. Budget Narrative**
- 9. Additional Updates**
- 10.2026 Meeting Dates**
- 11.Adjourn**

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